Minutes of the Meeting of the Avon Township Board of Supervisors

September 2, 2026

Avon Township Hall, 16881 Queens Road, Avon (MN)

Call to Order: Chad Klocker called the meeting of the Avon Township Supervisors to order at 7:00 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at https://us02web.zoom.us/j/8325486945, Passcode: AvonTown.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Craig Blonigen, Chad Klocker, Kelly Martini, Bryan Rassier (*arrived 20 minutes late*) and Stephen Saupe. There was a quorum. Also present: Paul Buttweiler, Marion Gondringer, Casey Jansky.

Approval of Agenda: Added to the agenda was a discussion of LRIP grants and a brush mower. Klocker moved to approve the agenda as amended. Blonigen second. Both in favor. Motion carried.

Minutes: Blonigen moved to approve the minutes of the August 12, 2026 Supervisors meeting as presented. Klocker second. Both in favor. Motion carried.

Public Hearings: none scheduled.

Public Comments: none received.

Planning Commission (PC) Report – Chair Kelly Martini presented the PC report:

1. **Streit Plat** – The Streit family requested approval for Northern Lights Fourth Addition plat to split an approximately 40-acre property (37488 175th Ave; 03.01451.0200) owned by Stanley and Mary Streit. The Streit's propose dividing the parcel into four. The Streit's acknowledged that there would be no building credits associated with any of the parcels. The PC recommended approval on the condition that an easement be shown for access to the three-acre parcel and removal of the easement along the north border. The Supervisors discussed the proposal. Klocker expressed reservations about the small size of some of the parcels. Klocker moved to approve the Northern Lights Fourth Addition preliminary plat presented by the Streit family. Blonigen second. Both in favor. Motion carried.

   The new township plat review form was used for this plat. The Supervisors acknowledged that when they approved the form it included approving a change of the Fee Schedule to include a fee of $100 for a plat review such as this one submitted by the Streit's.

2. **Joint Planning Board Meeting** – the PC was reminded about the upcoming meeting in October that will focus on a complaint about short-term rentals and the Orderly Annexation Agreement. No other ideas for the agenda were suggested.

3. **Data Center Moratorium** – Blonigen said that there are over 100 lawsuits in progress nationally regarding data centers. The PC will wait and watch the situation for the next few months. We need to confirm with the attorney if anything else legally needs to be done regarding the moratorium.

4. **Vacating Parkwood Court** – Klocker said that the Town attorney, Adam Ripple (Rinke-Noonan), recommends that the Township start the vacation process over and pass a resolution to vacate Parkwood Court. This would remove the Township interest and then the neighbors can sort out lot lines, which the Town is not legally allowed to do. Klocker expressed frustration that we have gotten mixed advice about the process from

the town attorneys. The Supervisors edited the draft resolution prepared by attorney Ripple to remove mention of exhibits since he did not provide any and to include the date/time of the hearing. Blonigen moved to approve Resolution 09-02-26-1 – Resolution Initiating Proceedings for the Partial Vacation of Parkwood Court. Rassier second. All in favor. Motion carried. The Clerk will publish the hearing twice and post it.

Klocker stated that he was sorry that Shawn & Kellie Primus had commissioned a survey at the encouragement of the Township, and that it may now not be necessary. Mr. Shawn Primus requested reimbursement for at least $400 since that amount was for adding right-of-way lines that were specifically requested by the Township. Blonigen moved to pay $400 to the surveyor for work to clean up the right-of-way lot lines on the survey for Parkwood Circle and Parkwood Court. Rassier second. All in favor. Motion carried.

Rassier moved to approve the PC report. Blonigen second. All in favor. Motion carried.

Treasurer's Report: The Treasurer provided the Cash Control statement from August 1, 2026 to August 30, 2026 (*appended below*) and read the Treasurer's report. After payment of the scheduled road projects, the Town should have about $500K.

For the Period : 8/1/2026 To 8/31/2026

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
General Fund	$315,076.91	$1,795.21	$12,862.63	$304,009.49
Road and Bridge	$558,292.67	$40.00	$3,423.26	$554,909.41
Demolition Escrow - Maciejewski	$0.00	$0.00	$0.00	$0.00
Novel Solar Decommissioning Escro	$0.00	$0.00	$0.00	$0.00
Novel Vegetation Plan Escro	$0.00	$0.00	$0.00	$0.00
Road Damage Deposit	$2,500.00	$0.00	$0.00	$2,500.00
Fire Fund	$138,583.30	$0.00	$92,752.50	$45,830.80
General Capital Projects	$20,246.95	$0.00	$0.00	$20,246.95
Total	**$1,034,699.83**	**$1,835.21**	**$109,038.39**	**$927,496.65**

Blonigen moved to accept the Treasurer's report. Klocker second. All in favor. Motion carried.

Claims, Receipts & Payroll: The claims (5091-5102) totaled $17,074.15. The disbursements (**Appendix 1**) and receipts (**Appendix 2**) registers are appended. The approved payroll was $1,943.69. Invoices, etc., will first go to the Clerk to record before passing them to the Treasurer for payment. Rassier may need to have his computer repaired; he will take it to Albany where it was originally purchased.

Blonigen moved to approve the claims, receipts and payroll. Rassier second. All in favor. Motion carried.

Town Hall Report: Thermostat and window replacement are works in progress. The Avon Hills Lions Club has offered a thank you to the Town. A new flag was suggested. The Clerk will follow up with the Lions.

Blonigen moved to approve the Town Hall report. Rassier second. All in favor. Motion carried.

Road Report:

1. **Road Work** – Blonigen reported that Knife River is scheduled to start Queens Road next week and then follow up with St. Anna Drive. Klocker reported that Hanson Paving has completed Riley Court and that he heard it

looked good. He plans to inspect it tomorrow. Klocker also noted that the repair on Quaker Road is not yet finished. He has contacted Hanson to fix the shoulder and remove the signs in the ditch.

2. **Trees in the Road Right-of-Way** – There is a downed tree in the 160th road right-of-way that is a hazard for mowing and plowing. The resident (15931 Co Rd 52) will be sent a notice to remove the tree or the Town will do it and send an invoice.

   There is a tree at the intersection of 360th and Pelican Lake Road (17925th 360th Street) that is hanging over the road and needs to be trimmed back away from the road. The resident will be sent a letter to remove it.

   Klocker and Jansky will go out in the plow and cut overhanging trees once the weather is nicer.

   A complaint was received about a tree blocking road sightlines at the intersection of 135th Avenue and Norway Road. It is in St. Wendel Township. Klocker reported that they have taken care of it.

3. **Hidden Driveway Sign** – the County said that the Town is permitted to install a hidden driveway sign. Klocker will examine to determine if a sign is needed near 36627 160th Avenue.

4. **Winter Readiness** – Klocker reported that we have drivers and that all trucks are ready, with the exception that they will need to be DOT'd. He will follow up with Dylan about DOT and installing a power switch. Klocker is waiting to hear about salt/sand prices from Huls.

5. **Equipment** – a mower has been identified for sale for $14,000 in Black Duck (MN). The seller lowered the price by $1000. It would cost $42K new. Klocker moved to authorize the purchase of the mower (Schulte XH-1000) for $14,000 from the seller in Black Duck. Blonigen second. All in favor. Motion carried. Martini will cut the check and then follow up with MATIT to get it insured. Klocker will pick up the mower; the Supervisors agreed to pay for his fuel.

   The Supervisors discussed purchasing a box blade for grading gravel roads. Rassier recommended one that pivots. The old mower would be traded in.

Blonigen moved to approve the Road Report. Rassier second. All in favor. Motion carried.

Business:

1. **Website ADA Compliance** – we are still waiting for feedback from our web host.

2. **'Old Business' Review** – the Supervisors agreed to remove several items from Old Business since they are no longer applicable.

3. **Donations** – No action was taken on requests for donations to the Avon Community Center and for aquatic invasive species removal from Middle Spunk Lake.

4. **Data Requests** – the Supervisors agreed to ignore recent data requests from Mark Zurada for road project bid information on Queens Road and 145th Avenue because these data are already in the minutes and there is a question about the validity of the request since his driver license is from KY but his business is in NJ. Martini reported that other townships are ignoring these requests.

5. **Right-of-Way Work** – there was a discussion about problems with work in the road right of way. The Supervisors authorized the PC to look into it.

6. **LRIP Grants** – are available again and applications are due at the end of November. The Supervisors thought that 135th Avenue would be a good candidate. The Clerk will contact St. Wendel to see if they are interested in working on this project. Klocker will contact engineer Jeremy Mathiasen to see if an engineering report could be done in time. Blonigen will spearhead the writing process.

Other Business: *none*

Reports: Blonigen was unable to attend the Fifth Monday meeting.

Announcements:

a) Signs (incl. 911) – none.
b) A Construction Site Permit was issued to Gilk (36861 Co Rd 9, bale shed & storage shed).
c) A Special Assessment Search was done for Schreifels (17069 Co Rd 9)
d) Feedlot permits – none.
e) County Hearings/Meeting – none pertinent.
f) Fire Department Report (July 2026 calls) – City: Medical 6, Fire/Other 1; Town: Medical 6; Fire/Other 1; Collegeville: Medical 6, Fire/Other 1; St. Wendel: Medical 0, Fire/Other 0; I-94: 1.
g) Northern Natural Gas sent an informational brochure.
h) An ad was received from Tenvoorde Ford for a $2000 reduction for commercial vehicles.

Old Business – Culvert mapping project & County app; Employee *Handbook* including earned sick time, etc.; Pipeline Agreement; Records to historical society.

Signatures (*as necessary*)

Announcement of next meeting: The next meeting is October 7, 2026.

Other Upcoming Meetings/Events

a) PC Meeting – September 30, 2026
b) Joint Planning Board meeting – October 26, 7 PM; Avon Town Hall
c) Public Accuracy Test – October 27; 5 PM
d) General Election – November 3; 7 AM – 8 PM

Adjournment – Rassier moved to adjourn the meeting at 8:35 PM. Blonigen second. All in favor. Motion carried.

Respectfully submitted, **date**: September 5, 2026
Stephen G. Saupe, Clerk

Supervisor Signatures: date: _____

_____ _____ _____
Craig Blonigen Chad Klocker Bryan Rassier

Appendix 1. Disbursement Register

Avon Township **Disbursements Register** **9/1/2026**

Fund Name: **All Funds**

Date Range: **08/01/2026 To 08/31/2026**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/12/2026	Payroll Period Ending 08/12/2026	11751	August 12 Payperiod	N	Council/Town Board	100-41110-103-	$ 130.36
	Total For Check	**11751**					**$ 130.36**
08/12/2026	Payroll Period Ending 08/12/2026	11752	August 12 Payperiod	N	Council/Town Board	100-41110-103-	$ 69.26
	Total For Check	**11752**					**$ 69.26**
08/12/2026	Payroll Period Ending 08/12/2026	11753	August 12 Payperiod	N	Clerk	100-41425-103-	$ 286.11
	Total For Check	**11753**					**$ 286.11**
08/12/2026	Payroll Period Ending 08/12/2026	11754	August 12 Payperiod	N	Ice and Snow Removal	201-43125-103-	$ 524.44
	Total For Check	**11754**					**$ 524.44**
08/12/2026	Payroll Period Ending 08/12/2026	11755	August 12 Payperiod	N	Treasurer	100-41510-103-	$ 356.32
	Total For Check	**11755**					**$ 356.32**
08/12/2026	Payroll Period Ending 08/12/2026	11756	August 12 Payperiod	N	Clerk	100-41425-103-	$ 618.36
	Total For Check	**11756**					**$ 618.36**
08/12/2026	Payroll Period Ending 08/12/2026	11757	August 12 Payperiod	N	Council/Town Board	100-41110-103-	$ 68.93
	Total For Check	**11757**					**$ 68.93**
08/12/2026	CRAIG BLONIGEN	11759	Exact hosting	N	Other General Government	100-41901-217-	$ 115.90
	Total For Check	**11759**					**$ 115.90**
08/12/2026	LANGE TRENCHING, INC	11761	Blade Peach Drive 06-30-26	N	Paved Streets	201-43121-300-	$ 360.00
	Total For Check	**11761**					**$ 360.00**
08/12/2026	THE STORE	11762	FUEL FOR TRUCKS -June	N	Road and Bridge Equipment	201-43126-212-	$ 285.27
	Total For Check	**11762**					**$ 285.27**
08/12/2026	M R SIGN	11763	INV #231701	N	Highways, Streets & Roadways	201-43101-226-	$ 2,042.91
	Total For Check	**11763**					**$ 2,042.91**
08/12/2026	STEARNS COUNTY RECORDER	11764	Variance - Doc#A1714774 #A1714775	N	Recording and Reporting	100-41420-300-	$ 92.00
	Total For Check	**11764**					**$ 92.00**
08/12/2026	MATIT	11766	Inv # 17377	N	Insurance (LMCIT, MATIT, workers comp, etc)	100-41970-360-	$ 6,670.00

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Fund Name: All Funds

Date Range: 08/01/2026 To 08/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
	Total For Check	**11766**					**$ 6,670.00**
08/12/2026	CITY OF AVON	11767	Fire Contract 1st half	N	Fire	226-42201-300-	$ 92,752.50
	Total For Check	**11767**					**$ 92,752.50**
08/12/2026	STAR PUBLICATIONS, LLC	11768	Inv #2026ci-6848	N	Council/Town Board	100-41110-351-	$ 303.18
	Total For Check	**11768**					**$ 303.18**
08/12/2026	Belgrade Coop	11769	Pramitol gal.	N	General Government Buildings and Plant	100-41940-310-	$ 66.55
	Total For Check	**11769**					**$ 66.55**
08/12/2026	STEVE SAUPE	11770	mileage/sheet protectors/envelopes/labels/stamps	N	Clerk	100-41425-204-	$ 121.85
		11770				100-41425-208-	$ 78.00
		11770				100-41425-331-	$ 36.48
	Total For Check	**11770**					**$ 236.33**
08/12/2026	Payroll Period Ending 08/12/2026	11771	Primary 2026	N	Elections	100-41410-106-	$ 258.85
	Total For Check	**11771**					**$ 258.85**
08/12/2026	Payroll Period Ending 08/12/2026	11772	Primary 2026	N	Elections	100-41410-106-	$ 229.77
	Total For Check	**11772**					**$ 229.77**
08/12/2026	Payroll Period Ending 08/12/2026	11773	Primary 2026	N	Elections	100-41410-106-	$ 238.96
	Total For Check	**11773**					**$ 238.96**
08/12/2026	Payroll Period Ending 08/12/2026	11774	Primary 2026	N	Elections	100-41410-106-	$ 248.90
	Total For Check	**11774**					**$ 248.90**
08/12/2026	Payroll Period Ending 08/12/2026	11775	Primary 2026	N	Elections	100-41410-106-	$ 260.00
	Total For Check	**11775**					**$ 260.00**
08/12/2026	Payroll Period Ending 08/12/2026	11776	Primary 2026	N	Elections	100-41410-106-	$ 340.06
	Total For Check	**11776**					**$ 340.06**
08/12/2026	Payroll Period Ending 08/12/2026	11777	Primary 2026	N	Elections	100-41410-106-	$ 388.28
	Total For Check	**11777**					**$ 388.28**
08/12/2026	Payroll Period Ending 08/12/2026	11778	Primary 2026	N	Elections	100-41410-106-	$ 170.03
	Total For Check	**11778**					**$ 170.03**

Fund Name: All Funds

Date Range: 08/01/2026 To 08/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/12/2026	Payroll Period Ending 08/12/2026	11779	Primary 2026	N	Elections	100-41410-106-	$ 523.88
	Total For Check	**11779**					**$ 523.88**
08/12/2026	Payroll Period Ending 08/12/2026	11780	Primary 2026	N	Elections	100-41410-106-	$ 340.06
	Total For Check	**11780**					**$ 340.06**
08/12/2026	Payroll Period Ending 08/12/2026	11781	Primary 2026	N	Elections	100-41410-106-	$ 183.82
	Total For Check	**11781**					**$ 183.82**
08/12/2026	PERA	WD081220261	DCP & Coordinated Plans	N	Council/Town Board	100-41110-103-	$ 15.00
		WD081220261			Clerk	100-41425-103-	$ 118.07
		WD081220261			Treasurer	100-41510-103-	$ 41.00
	Total For Check	**WD081220261**					**$ 174.07**
08/12/2026	XCEL ENERGY	WD081220262	electric bill	N	General Government Buildings and Plant	100-41940-380-	$ 120.18
	Total For Check	**WD081220262**					**$ 120.18**
08/12/2026	Albany Mutual Telephone	WD081220263	Internet	N	Clerk	100-41425-325-	$ 59.51
	Total For Check	**WD081220263**					**$ 59.51**
08/12/2026	INTERNAL REVENUE SERVICE	WD081220264	July taxes	N	Council/Town Board	100-41110-121-	$ 15.24
		WD081220264				100-41110-122-	$ 65.10
		WD081220264			Clerk	100-41425-121-	$ 27.84
		WD081220264				100-41425-122-	$ 119.10
		WD081220264			Treasurer	100-41510-121-	$ 16.24
		WD081220264				100-41510-122-	$ 69.44
		WD081220264			Ice and Snow Removal	201-43125-121-	$ 30.44
		WD081220264				201-43125-122-	$ 130.20
		WD081220264				201-43125-171-	$ 50.00
	Total For Check	**WD081220264**					**$ 523.60**
Total For Selected Checks							**$ 109,038.39**

Appendix 2. Receipts Register

Avon Township **Receipts Register** **9/1/2026**

Fund Name: All Funds

Date Range: 08/01/2026 To 08/31/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
08/12/2026	MATIT	2061	Refund for cancel of 2006 truck	(08/12/2026) -	N	Insurance Revenue	201-36212-	$ 40.00
								$ 40.00
08/12/2026	Leo Sand	2062	variance	(08/12/2026) -	N	Variance Hearing	100-32299-	$ 400.00
								$ 400.00
08/12/2026	Home Town Title	2063	Assessement Search	(08/12/2026) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/12/2026	Home Town Title	2064	Assessement Search Scepanak	(08/12/2026) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/12/2026	Home Town Title	2065	Assessement Search - Pierskalla	(08/12/2026) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/12/2026	Home Town Title	2066	Assessement Search - Haakonson	(08/12/2026) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/12/2026	MN State	2067	Fine Voilations	(08/12/2026) -	N	Township share of fine violations in county	100-35105-	$ 43.33
								$ 43.33
08/13/2026	Midcontient	2068	Cable Fee	(08/13/2026) -	N	Royalties	100-36220-	$ 209.13
								$ 209.13
08/13/2026	Stearns County	2069	State Wetland 2026	(08/13/2026) -	N	Wetlands Credit	100-33409-	$ 775.91
								$ 775.91
08/31/2026	American Heritage	2070	MMR Interest	(08/31/2026) -	N	Interest Earning	100-36210-	$ 200.76
								$ 200.76
08/31/2026	Magnifi	2071	MMR Interest	(08/31/2026) -	N	Interest Earning	100-36210-	$ 41.08

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Fund Name: All Funds

Date Range: 08/01/2026 To 08/31/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 41.08
08/31/2026	Hometown Title	2072	Assessement Search - Boldischar	(08/31/2026) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
Total for Selected Receipts								**$ 1,835.21**