

**Avon Fire Board**

**Report for 2019**

**Annual Meeting**

**February 19, 2020**

**Avon Fire Board**  
**FIRE CHIEF Joel Richter**  
**CITY OF AVON Mayor Jeff Manthe**  
**AVON TOWNSHIP John Merdan, Mike Linn**  
**COLLEGEVILLE TOWNSHIP Bob Simon; Craig G, Rick T., Terry S**

Tentative Agenda for February 19, 2020  
Meeting at 7:00 p.m. at Avon Fire Hall

Introductions –

Review Minutes from 2-20-19, answer questions

Relief Association – Corey Nellis

Discussion of Current Contract – Semi Annual Payments from Townships

Purchases in 2019 – see capital outlay sheet  
Replaced Unit 10

Projects & Purchases in 2020  
Fire Station  
Continue to Plan/Save for Future

Membership – 27 members fully trained – no changes

Require Any New Members to be certified:  
FF I & FF II State Certified  
HazMat Operations Level 1  
Behind the Wheel Training  
CPR, EMR, Defib & King Airway

Fundraisers  
Spunk Days Raffle  
Golf Outing  
Calendar – Ads

Future Plans  
Fire Hall Expansion  
Continue Fundraising efforts to support Dept Purchases/Needs  
2019 FEMA Grant

2019 Calls and Hours and Financial Report

Pursuant to due call and notice thereof, a Fire Board meeting was duly held at City Hall on the 20<sup>th</sup> day of February 2019 at 7:00 pm.

**THE FOLLOWING MEMBERS WERE PRESENT:**

Rick Thompson – Colledgeville Township	Jodi Austing-Traut – Avon City Clerk/Administrator
Bob Simon – Colledgeville Township	Joel Richter – Avon Fire Chief
Terry Stein – Colledgeville Township	Gary Schmitz – Avon Fire Department
Craig Guggenberger – Colledgeville Township	Corey Nellis – Relief Association

Minutes were reviewed. No changes or additions were noted.

*Motion to approve minutes Craig Guggenberger, second Bob Simon and carried unanimously.*

Avon Fire Relief Association Corey Nellis gave an update on the Relief Association's financial status. Recent market fluctuations had caused the account to appear to have a deficit at the end of 2018, however, the account has since bounced back and shows a surplus of approximately \$8,000. Because the Relief Association keeps all of their investments until the maturity date, it continues to yield around 5.5% interest. Looking out to 2021 the fund shows a \$12,133 surplus. Current account balance is \$608,591.

Current Contract

Avon Township is currently billed twice per year. Colledgeville prefers once per year billing. No concerns about the Avon contract.

Joint Powers Agreement

Craig Guggenberger stated that Colledgeville Township has recently signed a contract with Cold Spring based on the League of MN Cities and MN Association of Township template. Board agreed that at some point in the future, when perhaps the city is closer to considering a new fire hall, there would need to be further discussion about Joint Powers. For the time being, the contracts are working.

Purchases in 2018

Total Capital Expenditures \$58,597 was spent on equipment including: defibrillators (calendar donations), Thunder Fog nozzles/grip, Pagers (DNR grant), Generator, SCBAS, Auto Extrication Tools (calendar donations).

Projects and Purchases for 2019

Chief Richter expressed the need for a fire hall and new equipment, including a replacement for Unit #10. New trucks are not likely to fit into the current hall unless they are custom built. Chief Richter will explore options and pricing on a new pumper to replace Unit #10.

Membership

Currently there are 27 fully trained members. There was one retirement in 2018.

Fundraisers Planned

Spunk Days Raffle (average of \$9,000 per year)  
Blattner Golf Outing (average of \$20,000 per year)  
Calendar Ads (average of \$7,500 per year)

Billing for Fire Calls

\$9,324 was collected in 2018.

2018 Calls and Financial Report

There were 170 total calls in 2018 totaling 2353 hours.

Avon City = 65 calls (881 hours)

Colledgeville Twp = 20 calls (240 hours)

Avon Twp = 61 calls (810 hours)

I-94 = 17 calls (251 hours)

Mutual Aid = 7 calls (171 hours)

Fire Department Expenses for 2018 were \$106,196

Avon City                \$38,337 (36.10%)

Avon Twp                \$44,305 (41.72%)

Collegeville Twp        \$23,554 (22.18%)

\*Full reports are available in City Clerk's office\*

*Adjourned at 8:30 pm by motion of Bob Simon, second Terry Stein .*

Respectfully submitted by Jodi Austing-Traut, City Clerk/Administrator

Avon Fire Department Call Number Totals 2019						
	Avon City	Collegeville Township	Avon Township	I-94	Mutual Aid	Total
<b>Medical</b>						
Car/Bike Accident	3		7	7		17
Breathing	12	1	6			19
Heart	6	1	8			15
Seizure	4	1	7			12
Falls/Lift Assist	17	3	13			33
Other Trauma	1	2	2			5
False Alarms	2	2	1	1		6
Stroke	3	1	5			9
Dizzy/Weak/Unresponsive	18	3	10	1		32
Abdominal Pain		2				2
Suicide	1					1
Diabetic	6			1		7
Flu Like Symptoms	3	2	1			6
Panic Attack	1					1
Other	7	4	5	3		19
<b>Total</b>	<b>84</b>	<b>22</b>	<b>65</b>	<b>13</b>	<b>0</b>	<b>184</b>
<b>Fire Calls</b>						
Structure		3	4		3	10
Grass/Trees		2	4	3	1	10
Chimney/Oven						0
Auto/Skid Loader	1		1	2	1	5
Fire/Smoke Alarm	2		2			4
CO2	2		3			5
Gas Leak	1	1	3			5
False Alarm			1			1
Power Line Sparking	2					2
Fuel/Oil Spills				2		2
<b>Total</b>	<b>8</b>	<b>6</b>	<b>18</b>	<b>7</b>	<b>5</b>	<b>42</b>
<b>Grand Total</b>	<b>92</b>	<b>28</b>	<b>83</b>	<b>20</b>	<b>5</b>	<b>226</b>

Avon Fire Department Call Hours 2019						
	Avon City	Collegeville Township	Avon Township	I-94	Mutual Aid	Total
<b>Medical</b>						
Car/Bike Accident	46		84	110		240
Breathing	159	9	70			238
Heart	72	7	115			194
Seizure	47	16	75			138
Falls/Lift Assist	221	46	152			419
Other Trauma	15	15	16			46
False Alarms	24	23	13	8		68
Stroke	31	6	52			89
Dizzy/Weak, Unresponsive	210	33	118	17		378
Abdominal Pain		21				21
Suicide	16					16
Diabetic	98			13		111
Flu Like Symptoms	29	15	12			56
Panic Attack	16					
Other	94	38	63	36		231
<b>Total</b>	<b>1078</b>	<b>229</b>	<b>770</b>	<b>184</b>	<b>0</b>	<b>2261</b>
<b>Fire Calls</b>						
Structure		171	51		57	279
Grass/Tree		22	53	33	14	122
Chimney/Oven						0
Auto/Skid Loader	5		19	33	12	69
Fire/Smoke Alarm	15		26			41
CO2	14		29			43
Gas Leak	12	13	57			82
False Alarm			12			12
Power Line Sparking	28					28
Fuel/Oil Spills				75		75
<b>Total</b>	<b>74</b>	<b>206</b>	<b>247</b>	<b>141</b>	<b>83</b>	<b>751</b>
<b>Grand Total</b>	<b>1152</b>	<b>435</b>	<b>1017</b>	<b>325</b>	<b>83</b>	<b>3012</b>

<b>Avon Fire Department Expenses</b>							
Expenses	2015 Final	2016 Final	2017 Final	2018 Final	2019 Budget	2019 Anticipated	2020 Budget
Wages	45437.26	53550.83	45906.00	53886.00	55000.00	59432.00	60000.00
Medicare & FICA Tax	3523.46	4126.65	3511.85	4122.30	5200.00	4546.56	5200.00
Workes Comp Ins.	6336.84	7683.53	8324.47	2806.96	6000.00	5619.99	5900.00
Supplies	324.02	330.97	445.30	421.85	750.00	199.42	750.00
Training & Instruction	5736.54	10827.73	7031.36	10772.62	8500.00	8315.00	8500.00
Fuel	2000.85	1453.33	1565.55	2783.79	3500.00	1807.58	3000.00
Repairs & Maintenance	8193.74	5715.22	10519.49	4470.31	8000.00	8043.07	8500.00
Tools & Minor Equipment	796.76	1270.51	2046.31	643.39	2500.00	2459.09	2500.00
Legal Fees				3200.00	4000.00	2350.00	4000.00
Engineering Fees							7500.00
Medical Expenses & Fees	4135.96	2377.17	7797.31	3041.35	4000.00	6238.01	4000.00
Special Projects	1235.49	1177.56	1091.00	1277.00	1500.00	84.00	1500.00
Communications	1066.87	912.30	859.42	976.44	1750.00	1322.94	1500.00
Radio Units	1942.00	1165.76		198.00	2000.00	637.59	2000.00
Travel Expenses					3500.00	5351.75	3500.00
Insurance & Bonding	3796.54	3604.75	3740.75	2432.93	2650.00	6243.55	2900.00
Utilities	1501.31	1545.52	1508.40	1671.21	1700.00	1342.49	1500.00
Buildings	6204.67	415.70	61.99	3250.00	2500.00	2010.03	2500.00
Uniforms	9636.82	875.23	2412.63	5110.69	15000.00	19377.74	3000.00
Dues & Subscriptions	1654.00	1239.00	2594.42	2907.00	3000.00	2271.00	3000.00
Miscellaneous Expenses	2812.99	4521.31	1687.12	3419.93	5000.00	3078.72	3000.00
Software/PC Maintenance	2116.00				200		200
Interest Expense							
Sub Total (actual General Account total costs used for Fire Board Contract)	108452.12	102793.07	101103.37	107391.77	136250.00	140730.53	134450.00
Capital Outlay (equipment and large purchased over \$1,000.00 paid for with Capital Account Dollars)	16900.50	20761.00	191904.19	24231.63	7500.00	413931.98	5000.00
<b>Total</b>	<b>125352.62</b>	<b>123554.07</b>	<b>293007.56</b>	<b>131623.40</b>	<b>143750.00</b>	<b>554662.51</b>	<b>139450.00</b>

Percentage of Use – 5 Year Average for 2018

Year	City of Avon	Avon Township	Collegetownship
2016	42.3	34.7	23.0
2015	31.4	44.0	24.6
2014	30.6	45.1	24.3
2013	33.1	34.2	32.7
2012	30.9	44.7	24.4
Total	168.3	202.8	129

**Divide by 5    33.65%                      40.55%                      25.80%**

Percentage of Use – 5 Year Average for 2019

Year	City of Avon	Avon Township	Collegetownship
2017	32.8	44.4	22.8
2016	42.3	34.7	23.0
2015	31.4	44.0	24.6
2014	30.6	45.1	24.3
2013	33.1	34.2	32.7
Total	170.2	202.4	127.4

**Divide by 5    34.04%                      40.48%                      25.48%**

Percentage of Use – 5 Year Average for 2020

Year	City of Avon	Avon Township	Collegetownship
2018	43.4	40.4	16.2
2017	32.8	44.4	22.8
2016	42.3	34.7	23.0
2015	31.4	44.0	24.6
2014	30.6	45.1	24.3
Total	180.5	208.6	110.9

**Divide by 5    36.10%                      41.72%                      22.18%**

Percentage of Use – 5 Year Average for 2021

Year	City of Avon	Avon Township	Collegetownship
2019	42.8	38.3	18.9
2018	43.4	40.4	16.2
2017	32.8	44.4	22.8
2016	42.3	34.7	23.0
2015	31.4	44.0	24.6
Total	192.7	201.8	105.5

**Divide by 5    38.54%                      40.36%                      21.10%**



**Avon Fire Department**  
December 31<sup>st</sup>, 2019

Cost Breakdown Analysis

<u>Area of Coverage</u>	<u># of Calls</u>	<u>Man Hours + Noted Hours</u>	<u>Percentage</u>
City of Avon	92	1152 + 136 = 1,288	42.8 %
Avon Township	28	1017 + 136 = 1,153	38.3%
Collegetown Township	83	435 + 136 = 571	18.9%
Totals		2,588 + 408 = 3,012	

Noted Hours

I-94	20 @ 325 hours
Mutual Aid Calls	5 @ 83 hours
Total Additional	25 @ 408 hours
408 Hours divided in thirds is 136 Hours	

Total Fire Department Expenses 2018	\$107,391
<u>Total from Depreciation Schedule/Capital Account</u>	<u>See Additional Schedule</u>
Combined Total for Contract	\$107,391

Total Fire Department Expenses 2019	\$140,730
<u>Total from Depreciation Schedule/Capital Account</u>	<u>See Additional Schedule</u>
Combined Total for Contract	\$140,730

Cost Breakdown 2018 for 2020 Bill

<u>Area of Coverage</u>	<u>Total Cost</u>	<u>% of Use 5 Yr Avg</u>	<u>Amount</u>
City of Avon	\$107,391	36.10%	\$38,768
Avon Township	\$107,391	41.72%	\$44,804
Collegetown Township	\$107,391	22.18%	\$23,819

Cost Breakdown 2019 for 2021 Bill

<u>Area of Coverage</u>	<u>Total Cost</u>	<u>% of Use 5 Yr Avg</u>	<u>Amount</u>
City of Avon	\$140,730	38.54%	\$54,237
Avon Township	\$140,730	40.36%	\$56,799
Collegetown Township	\$140,730	21.10%	\$29,694

Avon Fire Department  
2019 Capital Outlay

Item:	Amount:
Turnout Gear Dryer	\$9,095.00
Back Pack Blowers	\$1,559.88
Portable Radio	\$3,552.20
2019 Pumper/Tanker	\$430,310.48
Total	\$444,517.56

Avon Fire Department  
2019 Depreciation Schedule / Capital Account

<u>Item</u>	<u>Value</u>	<u>Dep Years</u>	<u>Amount</u>
<u>Apparatus</u>			
Unit #7 Chevy Brush Rig '03	\$18,160.00	20	\$908.00
Unit #6 Suburban, Medical '04	\$26,500.00	20	\$1,325.00
Unit #12 Pumper Tanker '06	\$175,403.00	20	\$8,770.00
Unit #14 Tanker '09	\$154,904.50	20	\$7,745.00
Unit #11 Rescue Truck '12	\$51,119.57	20	\$2,556.00
Unit #9 Dodge Brush Rig '15	\$43,327.00	20	\$2,166.00
Unit #10 Pumper Tanker '20	\$430,310.48	20	\$21,516.00
<b>Apparatus Totals</b>	<b>\$899,724</b>		<b>\$44,986</b>
<u>Communications Equipment</u>			
*Mini PC & Laptop '15	\$1,120.00	5	\$224.00
7 Pagers '16	\$3,250.00	5	\$650.00
Batteries 800 Mghz Radio '17	\$1,210.00	5	\$242.00
10 Pagers '18	\$4,819.00	5	\$964.00
3 Pagers '19	\$1,521.00	5	\$304.00
Portable Radio '20	\$3,552.00	5	\$710.00
<b>Communications Equipment Totals</b>	<b>\$15,472</b>		<b>\$3,094</b>

Personal Protective Gear

SCBA Head Piece Straps '15	\$2,387.00	10	\$238.70
SCBA High Temp Lens '15	\$3,267.50	10	\$326.75
24 Sets of Turnout Gear '18	\$63,624.00	10	\$6,362.40
Helmets '18	\$5,198.00	10	\$519.80
Boots & Gloves '18	\$9,409.89	5	\$1,882.00
4 SCBA Masks '19	\$1,167.23	10	\$116.72
<b>Personal Protective Gear Totals</b>	<b>\$85,053</b>		<b>\$9,446</b>

Miscellaneous Equipment

*RIT Pack & SCBA Cylinders '10	\$16,122	10	\$1,612.20
Air Compressor '10	\$26,887	20	\$1,344.35
Foam Nozzle & 5" Hose w/ Storz End '12	\$1,667.51	10	\$166.75
Drago 9000 Thermal Imaging Camera '12	\$11,621.63	10	\$1,162.16
Wasco Mat Washing Machine '15	\$5,600.00	10	\$560.00
Fire Hose '16	\$3,234.00	10	\$323.40
Rescue Anne – Training Dummy '17	\$2,767.10	10	\$276.71
Light Bar – Unit #6 '17	\$2,479.00	10	\$247.90
2 Garage Door Openers '18	\$1,654.00	5	\$330.80
Electric Motor & Parts Boot Dryer '18	\$1,037.20	5	\$207.44
SCBA's w/ 32 bottles & 23 Masks '18	\$101,993.74	10	\$10,199.37
2 air cylinders compressor hook ups '18	\$2,921.00	10	\$292.10
Conversion Kit – Air Compressor '18	\$1,356.91	10	\$135.69
Conversion Kit – RIT Bag '18	\$1,309.34	10	\$130.93
3 Automated External Defibrillators '19	\$4,601.76	10	\$460.18
2 Thunder Fog Nozzles with Grip '19	\$1,762.50	10	\$176.25
Auto Extrication Tools '19	\$30,245.00	15	\$2,016.33
Turnout Gear Dryer '20	\$9,905.00	10	\$909.50

Back Blowers '20	\$1,559.88	10	\$155.99
<b>Miscellaneous Equipment Totals</b>	<b>\$228,725</b>		<b>\$20,708</b>
<u>Building</u>			
Drop Cords '11	\$2,040.00	10	\$204.00
Parking Lot Paving '13	\$4,831.00	10	\$483.10
Fire Hall Roof Repair '13	\$8,500.00	10	\$850.00
Reznor 150,000 BTU Heater '17	\$2,500.00	10	\$250.00
Generator w/ Install '19	\$19,300.00	20	\$965.00
<b>Building Totals</b>	<b>\$37,171.00</b>		<b>\$2,754</b>
<b>Totals</b>	<b>\$1,266,145</b>		<b>\$80,988</b>

- \$1,836.20 Coming off of the Depreciation Report Next Year

**Taxable Market Values**

	2018	2019	2020
Avon City	\$97,005,600	\$103,976,800	\$115,215,000
Avon Township	\$128,619,200	\$135,434,000	\$143,730,800
Collegeville Township	<u>\$87,300,100</u>	<u>\$92,479,000</u>	<u>\$95,182,900</u>
Total	\$312,924,900	\$331,889,800	\$354,128,700
Avon City Percentage	31.0%	31.3%	32.5%
Avon Township Percentage	41.1%	40.8%	40.6%
Collegeville Township	27.9%	27.9%	26.9%

**2017 Depreciation Value for 2018 Bill = \$42,951**

Breakdown:

Avon City	\$13,186
Avon Township	\$18,340
Collegeville Township	\$11,425

**2018 Depreciation Value for 2019 Bill = \$62,821**

Breakdown:

Avon City	\$19,475
Avon Township	\$25,819
Collegeville Township	\$17,527

**2019 Depreciation Value for 2020 Bill = \$59,181**

Breakdown:

Avon City	\$18,524
Avon Township	\$24,146
Collegeville Township	\$16,511

**2020 Depreciation Value for 2021 Bill = \$80,988**

Breakdown:

Avon City	\$26,321
Avon Township	\$32,881
Collegeville Township	\$21,786

Putting it all together:

	2018	2019	2020	2021
<b>Avon City</b>				
General Account	\$34,590	\$34,415	\$38,768	\$54,237
Capital Account	<u>\$13,186</u>	<u>\$19,475</u>	<u>\$18,524</u>	<u>\$26,321</u>
Total	\$47,776	\$53,890	\$57,292	\$80,558
<b>Avon Township</b>				
General Account	\$40,889	\$40,926	\$44,804	\$56,799
Capital Account	<u>\$18,340</u>	<u>\$25,819</u>	<u>\$24,146</u>	<u>\$32,881</u>
Total	\$59,229	\$66,745	\$68,650	\$89,680
<b>Collegeville Township</b>				
General Account	\$26,520	\$25,762	\$23,819	\$29,694
Capital Account	<u>\$11,425</u>	<u>\$17,527</u>	<u>\$16,511</u>	<u>\$21,786</u>
Total	\$37,945	\$43,289	\$40,330	\$21,480

2019 Fire Department Revenues	
Grants	\$10,809
Contract - General Account	\$101,103
Contract - Capital Account	\$62,821
Miscellaneous	\$2,263
Sale of Assets	\$19,000
Total	\$195,996



To: City of Avon Residents  
From: Avon Fire Department  
Re: Annual Fire

Residents of the City of Avon,

**Annual Fee for 2020** **\$60,792**

Distribution of 2020 Fees

General Account	\$42,268
Capital Account	\$18,524

**Proposed Fee for 2021** **\$84,058**

Distribution of 2021 Fees:

General Account	\$57,737
Capital Account	\$26,321

Respectfully Submitted,

Joel Richter  
Avon Fire Department

To: Avon Township Residents  
From: Avon Fire Department  
Re: Annual Fire

Residents of Avon Township,

<b>Annual Fee for 2020</b>	<b>\$72,450</b>
<u>Distribution of 2020 Fees</u>	
General Account	\$48,304
Capital Account	\$24,146
<b>Proposed Fee for 2021</b>	<b>\$93,180</b>
<u>Distribution of 2021 Fees:</u>	
General Account	\$60,299
Capital Account	\$32,881

Respectfully Submitted,

Joel Richter  
Avon Fire Department

To: Collegeville Township Residents  
From: Avon Fire Department  
Re: Annual Fire

Residents of Collegeville Township,

**Annual Fee for 2020** **\$43,830**

Distribution of 2020 Fees

General Account	\$27,319
Capital Account	\$16,511

**Proposed Fee for 2021** **\$54,980**

Distribution of 2021 Fees:

General Account	\$33,194
Capital Account	\$21,786

Respectfully Submitted,

Joel Richter  
Avon Fire Department