

**Township of Avon**  
**County of Stearns | State of Minnesota**

**Audit Board Report for 2025**

The Board of Supervisors for the Town of Avon met on February 12, 2025 in their capacity as the annual Board of Audit as required by State Law. All claims submitted to the Town during 2024 were brought before the Board of Supervisors. The Supervisors divided up roles to ensure different people were involved with the different parts of this internal audit review. Claims were randomly selected and examined in detail. A listing of the specific claims examined in the audit accompanies the 2025 Audit Board Minutes. A listing of all claims against the Township accompanies the monthly Clerk minutes. No discrepancies were found. No claims were denied for payment. Receipts submitted to the Town were similarly reviewed. A listing of specific receipts examined in the audit accompanies the 2025 Audit Board Minutes. A listing of all receipts received by the Township accompanies the monthly Clerk minutes. No discrepancies were found and the receipts were verified.

The financial records (year-end cash control statement & bank account summary) maintained separately and independently by the Treasurer and Clerk (Deputy Clerk) were identical. As a result of this audit, no discrepancies were found.

The year-end cash control statement for the Township as of December 31, 2024 is given below:

<b>Avon Township</b>		<b>Treasurer Financial Report 2024</b>		
For the Period :		1/1/2024 To 12/31/2024		
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$218,507.23	\$137,613.56	\$95,025.90	\$261,094.89
Road and Bridge	\$59,866.55	\$424,172.58	\$91,859.79	\$392,179.34
Demolition Escrow -	\$0.00	\$0.00	\$0.00	\$0.00
Novel Solar Decommissioning	\$0.00	\$0.00	\$0.00	\$0.00
Novel Vegetation Plan Escro	\$0.00	\$0.00	\$0.00	\$0.00
Road Damage Deposit	\$3,450.00	\$2,000.00	\$4,450.00	\$1,000.00
Fire Fund	\$33,357.00	\$146,104.57	\$92,822.00	\$86,639.57
General Capital Projects	\$46,275.35	\$4,827.66	\$0.00	\$51,103.01
ARPA Fund	\$181,613.30	\$0.00	\$181,613.30	\$0.00
	<b>\$543,069.43</b>	<b>\$714,718.37</b>	<b>\$465,770.99</b>	<b>\$792,016.81</b>
<b>Total</b>				

The funds in Township Accounts as of December 31, 2024 are summarized below:

<b><u>Bank Account Balances 12/31/2024</u></b>	
Checking (American Heritage Bank)	\$ 496,672.76
Outstanding Checks	-\$12,948.34
Deposits in Transit	0.00
Checking - Cleared Bal (American Heritage Bank)	<u>\$ 483,724.42</u>
Money Market (American Heritage Bank)	\$ 287,119.74
Money Market (Credit Union)	\$ 21,172.65
<b><u>End of the Year Bank Balance</u></b>	<b><u>\$ 792,016.81</u></b>

The Supervisors analyzed the receipts and disbursements for 2024, the budget for 2026, and then determined a budget for 2026. Based on their analysis, the Supervisors recommend the following levy amounts for 2026: Total levy – \$699,900; General Revenue – \$89,950; Road & Bridge – \$420,950; Fire fund – \$184,000; and Capital Reserve – \$5,000. The majority of the proposed levy (60.1% of the total levy) is for road and bridge work. The second largest levy request is for fire protection (26.3%). The suggested levy was increased by \$50,000 due to upcoming expensive road projects (*i.e.*, Queens Road resurfacing).

**Conclusion:** The Township is in good financial.

**Supervisor Approval**

\_\_\_\_\_  
LeRoy Gondringer

\_\_\_\_\_  
Chad Klocker

\_\_\_\_\_  
Bryan Rassier

**Attest**

\_\_\_\_\_  
Stephen G. Saupe, Clerk

\_\_\_\_\_  
Date