

**Township of Avon**  
**County of Stearns | State of Minnesota**

**Audit Board Report for 2017**

The Board of Supervisors for the Town of Avon met on February 8, 2017 in their capacity as the annual Board of Audit as required by State Law. All claims submitted to the Town during 2016 were brought before the Board of Supervisors. The Supervisors divided up roles to ensure different people were involved with the different parts of this internal audit review. One claim each month was randomly selected and examined in detail. A listing of the specific claims examined in the audit accompanies the Audit Board Minutes and a listing of all claims against the Township accompanies the monthly Clerk minutes. No discrepancies were found. No claims were denied for payment. The financial records, including bank statements (*below*) and cash control statements (*below*), maintained separately and independently by the Treasurer and Clerk (Deputy Clerk) were found to be identical. As a result of this audit, no discrepancies were found. The Supervisors approved the audit of the claims and financial records.

The year-end cash control statement for the Township as of December 31, 2016 is given below:

<b>Avon Township Year End Financial Report - 2016</b>				
	<b>Beginning Balance (\$)</b>	<b>Receipts (\$)</b>	<b>Disbursements (\$)</b>	<b>Ending Bank Balance (\$)</b>
General Revenue	96,550.26	173,208.84	165,555.43	104,203.67
Road & Bridge	188,615.34	253,284.91	406,024.25	35,876.00
Road Damage Deposit	1,800.00	1,200.00	950.00	2,050.00
Fire	5,824.68	65,489.46	62,617.00	8,697.14
Capital Reserve	62,235.44	9,936.23	5,491.72	66,679.95
<b>Total</b>	<b>355,025.72</b>	<b>503,119.44</b>	<b>640,638.40</b>	<b>217,506.76</b>

The funds in Township Accounts as of December 31, 2016 are summarized below:

<b>Avon Township Year End Bank Account Summary – 2016</b>	
<b>Account</b>	<b>Amount (\$)</b>
Checking (Avon State Bank)	15,349.59
Outstanding Checks	3802.70
Deposits in Transit	-
Checking Balance (Avon State Bank)	11,546.89
Money Market (Avon State Bank)	196,319.71
Money Market (Credit Union)	10,759.12
End of the Year Balance Total	218,625.72
Minus prior years voided checks	1,118.96
<b>Total</b>	<b>217,506.76</b>

As of December 31, 2016, the Township owed \$93,987.50 for Outstanding Bond for the construction of the Town Hall.

The Supervisors analyzed the receipts and disbursements for 2016 and then determined a budget for 2017. Based on the budget, the levy recommended by the Supervisors for 2018 is: General Revenue - \$162,000; Road & Bridge - \$196,100; Fire - \$63,000; Capital Reserve - \$3,000 for a total levy of \$424,100. The levy total recommended by the Supervisors has not changed in more than five years.

**Conclusion:** The Township is in good financial shape. Additional funding is needed for roads because the costs of road construction have increased markedly in the past few years. The Supervisors have made a commitment to avoid raising the levy until the building bond has been paid.

**Supervisor Approval:**

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Richard Bresnahan

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John Merdan

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Roger Nelson

**Attest**

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Date